

**Minutes**  
The City of Frederick  
Mayor and Board of Aldermen  
Workshop

January 15, 2014  
3:00 p.m.  
City Hall Board Room

Mayor Randy McClement presided. Present were Aldermen Michael O'Connor, Philip Dacey, Joshua Bokee, and Donna Kuzemchak. Alderman Kelly Russell is attending a Transportation Planning Board Meeting in Washington, D.C. Also present were City Attorney, Saundra Nickols and Legislative Assistant, Lauren O'Malley. Alderman Russell arrived at 3:45 p.m.

The Mayor led the Pledge of Allegiance.

*Workshop:*

**Item 1:** Gabrielle Dunn led the discussion on amendments to Section 404, Table 404-1 of the Land Management Code (LMC) entitled *The Use Matrix*, and section 1002, entitled *Definitions*, for the purposes of establishing the retail sale of automobile parts and/or accessories as a permitted use in the Mixed Use (MU-1 and MU-2) zoning districts.

Attorney for Market Square at Frederick, LLC, David Severn provided comment and requested consideration of the proposed amendments.

This item will move forward to a public hearing on February 6, 2014.

**Item 2:** Joe Adkins and Gabrielle Dunn led the policy discussion concerning restaurants with entertainment. In particular, establishment, Zoning Board of Appeals requests, coordination with the Liquor Board and Frederick City Police Department, and enforcement were discussed.

Dick Zimmerman and Rick Stup provided comment on the Liquor Board's perspective. Jason Keckler of The Frederick Police Department provided comment as did Richard Griffin, Director of Economic Development.

Kara Norman and Pilar Olivo provided public comment.

The Planning Department will conduct further research and compare the policies of other jurisdictions. This item will return to Workshop at the end of February.

**Item 3:** Sandra Nickols presented proposed revisions and updates to the Mayor and Board of Aldermen Rules of Procedure. A resolution concerning the Code of Civility and a resolution concerning adjourning meetings by 11:00 p.m. will move forward to a public hearing on February 6, 2014. The Rules of Procedure will move forward to a public hearing on February 20, 2014.

**Elected Official Comments:** Alderman Russell apologized for arriving late as she was attending a Transportation Planning Board meeting at the Metropolitan Washington Council of Governments in Washington D.C. She remarked that there will be a learning curve and she welcomes any input from colleagues. Additionally, she said will try to live up to the reputation established by Alderman Carol Krimm with the organization. Alderman Russell wished listeners Happy New Year and welcomed the 61<sup>st</sup> Administration. She said that she thoroughly enjoyed the first interactive discussion.

Alderman O'Connor commented that he attended his first Maryland Municipal League Legislative Committee meeting last Wednesday. He stated that he wants to try and establish a way to communicate with colleagues to get feedback so that he can articulate the position of The City of Frederick at the meetings. Alderman O'Connor also said that he attended his first Fort Detrick Alliance meeting today and looks forward to sharing information and working with the group.

Alderman Kuzemchak said that she is excited to know that she is going to be working with a group of people who can disagree and still be respectful of one another. She stated that she anticipates great discussions and great things happening in The City of Frederick.

Alderman Dacey echoed the comments of Alderman Kuzemchak. He said that he thought it was a great first meeting and he looks forward to working with everyone. Additionally, Alderman Dacey said that he is looking forward to learning more about the City.

Alderman Bokee provided no comment.

Mayor McClement commented that he will be changing "Aldermanic Comments" on the agenda to "Elected Official Comments", and with that change, he welcomed the Administration. He commented that he thought this was a great first meeting and reminded the Aldermen and listeners that every item does not need a vote of 5-0.

The meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

Lauren O'Malley  
Legislative Assistant